



*Helping Communities Leverage Their Outdoor Recreation Assets*

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# Outdoor Recreation Council of Appalachia

## Emergency Board Meeting Minutes

Friday, November 21, 2025 | 9:00 AM | Prepared by: **Delia Palmisano**

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## BOARD MEMBERS PRESENT

- Tim Warren (Acting Chair)
- Fred Holmes
- Jay Kline

## OTHERS PRESENT

- (Legal Counsel) Sky Pettey
- (Executive Director) Jessie Powers
- Sarah Ciciora (Finance Administrator)
- Delia Palmisano (Communications Director)
- Public attendee: Mike Moulton

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## CALL TO ORDER

With the Chair unavailable, the meeting was called to order by **Tim Warren** at 9:00 AM. A quorum was confirmed.

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## PUBLIC COMMENT

**Mike Moulton** addressed the Board, offering supportive remarks regarding the Baileys Trail System:

- Trails played a primary role in his decision to remain in the region despite work responsibilities across 11 states.
- He interacts frequently with trail users and has observed notable **in-migration driven by outdoor recreation**, including retirees and young families.
- Shared anecdotal evidence of visitors from Ohio metro areas and out-of-state groups who now vacation, recreate, and invest locally.



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- Emphasized the growing role of the trail system in community vitality, property investment, and tourism.

The Board thanked Mike for his insights and engagement.

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## MOTION TO ENTER EXECUTIVE SESSION

A motion was made and seconded to enter **Executive Session** for the purpose of discussing **confidential business information related to potential expenditure of public funds in connection with an economic development project.**

Motion passed unanimously.

Participants invited into Executive Session: Jessie Powers, Sarah Ciciora, Sky Pettey, and Delia Palmisano. Public attendee was excused.

Executive Session commenced at **9:43 AM**.

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## EXECUTIVE SESSION DISCUSSION SUMMARY

*(No deliberative or confidential details disclosed in the minutes, consistent with Ohio Open Meetings guidance.)*

Key topics included:

- ORCA's contract with **Sunday Creek Horizons**
- Funding limitations related to lobbying activities
- Potential approaches to temporarily pause contracted services
- Need for clarification around deliverables, fiscal constraints, and expectations for ongoing confidentiality and reporting

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## ACTION ITEM – CONTRACT PAUSE WITH SUNDAY CREEK HORIZONS

Upon returning to regular session, the Board considered next steps regarding ORCA's contract with **Sunday Creek Horizons**.

### **Motion Approved:**

Authorize ORCA's legal counsel to issue a formal letter to Sunday Creek Horizons requesting:



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1. **A three-month pause** in the current contract.
2. Acknowledgment that **ORCA cannot use public grant funds for lobbying**, and has limited unrestricted funds available.
3. Confirmation that work will cease during the pause period.
4. Assurance that **all confidentiality obligations** remain in effect.
5. Delivery of **all outstanding monthly reports** not yet submitted.
6. Notice that, if the pause is not accepted, ORCA may have **no choice but to terminate the contract**, but such termination would *not* preclude future contracting under different circumstances.

Motion passed unanimously.

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## **ADJOURNMENT**

With no further business, the meeting adjourned at **10:11 AM**.